

**MIDDLESBROUGH COUNCIL**

**COMMITTEES, MEMBERSHIPS**  
**AND TERMS OF REFERENCE**  
**FOR THE EXECUTIVE**  
**(EXCLUDING PORTFOLIOS)**  
**AND**  
**COMMITTEES OF THE COUNCIL**  
**2024/2025**

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**EXECUTIVE 2023/2024**

Membership/Portfolios: The Mayor plus up to nine Executive Members

Chair: The Mayor and Executive Member for Adult Social Care and Public Health – C Cooke

**TITLE OF PORTFOLIO:**

**EXECUTIVE MEMBERS:**

Deputy Mayor and Executive Member for Culture and Education  
Executive Member for Children’s Services  
Executive Member for Community Safety  
Executive Member for Environment  
Executive Member for Finance and Governance  
Executive Member for Regeneration

Councillor P Storey  
Councillor Uddin  
Councillor Thompson  
Councillor Gavigan  
Councillor N Walker  
Councillor Furness

Terms of Reference:

1. Notwithstanding the fact that the Executive will consider matters which are required of it by legislation and the Council’s Constitution; it will also consider issues which:
  - a) include the Council’s policy plans and budget;
  - b) under the Executive Scheme of Delegation is, as directed by the Mayor, a matter to be determined by the Executive;
  - c) are key decisions referred to the Executive by the Mayor, Executive Members, Executive Body or Officer for determination;
  - d) may be submitted for information purposes;
  - e) may be referred to the Executive by a non-executive body (including outside bodies) wishing to seek its views;
  - f) arise out of or in connection with the Council’s Scrutiny procedures;
  - g) any other issues it is felt appropriate to consider.



**COMMITTEES OF THE COUNCIL  
2023/2024**

The following Council/statutory committees and other bodies deal with matters which fall outside the requirements of Sections 15 and 16 of the Local Government and Housing Act 1989 in relation to political balance rules.

**THE FOLLOWING SUB COMMITTEE TO BE APPOINTED AT FIRST MEETING OF FULL LICENSING COMMITTEE**

**CASINO LICENSING SUB-COMMITTEE (3)**

**3 Members of Licensing Committee plus 3 named substitute members from Licensing Committee**

**Political balance rules do not apply**

Membership/Restrictions: Must be members of Licensing Committee

Chair: Councillor

Members: Councillors (2 vacancies)

Substitute Members: 3 vacancies (for named substitutes, must be Members of Licensing Committee)

Terms of Reference:

1. To determine stages 1 and 2 of the large casino competition in accordance with the procedures and consideration in the application pack, the Gambling Act 2005 and any regulations, code of practice and guidance.

**LICENSING SUB-COMMITTEE (GENERAL) (3)**

**Political balance rules do not apply with the exception when dealing with licences under the Scrap Metal Dealers Act 2013**

Membership/Restrictions: Any member of the Licensing Committee may substitute, providing they have received any necessary training.

Chair and two other members of Licensing Committee on a rota basis.

Chair: Councillor  
(as Chair of Licensing Committee)

Terms of Reference:

1. To have delegated powers to exercise the functions of the Council to consider, hear and decide upon applications, renewals, variations and revocations of licences under the Scrap Metal Dealers Act 2013.

**LICENSING SUB-COMMITTEES (A, B, C) (3 (Chairs) plus 2 others per sub-committee from members of Licensing Committee on a rota basis)**

**Political balance rules do not apply**

Membership/Restrictions: Appointed under the Licensing Act 2003 and Gambling Act 2005

Any member of the Licensing Committee may substitute, providing they have received any necessary training

**Sub-Committee A**

Chair: Councillor  
(as Chair of Licensing Committee or in the absence of the Chair – the Vice Chair of Licensing)

**THE FOLLOWING LICENSING SUB COMMITTEES TO BE APPOINTED AT FIRST MEETING OF FULL LICENSING COMMITTEE**

**Sub-Committee B**

Chair: Councillor

**Sub-Committee C**

Chair: Councillor

Terms of Reference:

1. To have delegated powers to exercise the functions of the Licensing Authority to hear and decide upon licensing applications requests and referrals under the Licensing Act 2003 and the Gambling Act 2005 except in so far as such functions are delegated to an officer.

**LIVE WELL SOUTH TEES BOARD (5)**

5 Elected Members:

Mayor or Deputy Mayor and Executive Member for Education and Culture (Chair), plus statutory council officers and representatives from health.

Membership/Restrictions:

In a departure from the Council's Procedure Rules the following will apply to meetings of the committee:

- Quorum: At least 50% of the members are present. This should include the Chair or Vice Chair, at least one CCG representative and an officer of the Local Authority.
- Substitution: In order to ensure consistency and ability for senior decision-making, ad-hoc substitutions will not be allowed. Each member of the group to nominate one appropriate deputy.
- Voting: Decisions will be reached through a majority vote. The Chair to hold a casting vote.

### **Voting Members**

Elected Members: Councillors Cooke and P Storey

Council Officers:

J Tynan	Executive Director of Children's Services
M Adams	Director of Public Health
P Rice	Director Adult Social Care Redcar & Cleveland Council
E Scollay	Director Adult Social Care and Health Integration

### **Non Voting Members** **Supporting Officers**

Chief Executive, Middlesbrough Council  
Managing Director, Redcar and Cleveland Council

**COMMITTEES OF THE COUNCIL  
2023/2024**

The following Committees/Sub-Committees are appointed in accordance with Sections 15 and 16 of the Local Government and Housing Act 1989 and Local Government (Political Groups and Committees) Regulations 1990 or the Local Authorities (Standing Orders) (England) Regulations 2001 and for which political balance rules will apply.

**AUDIT COMMITTEE (7)**

**4 LAB: 1 CON: 2 MICA:**

**Plus up to 2 Independent Non-Elected Members without voting rights**

Membership/Restrictions: No Executive Members

Chair: 2 nominations: Councillor Ewan and Councillor Hubbard

Vice-Chair: 1 nomination: Councillor Hubbard

Members: Councillors Coupe, Blades, Branson, Lewis, Wilson

Terms of Reference:

To have delegated powers to:

1. Consider whether appropriate accounting policies have been followed in the Council's annual statement of accounts and whether there are any concerns arising from the financial statements or from the audit that need to be brought to the attention of the Executive.
2. Receive reports on the Council's treasury and investment management policies, practices and activities, including an annual strategy and plan in advance of the year, a mid-year review and an annual report after its close in the form prescribed in the Council's treasury management practices and the investment management practices.
3. External Audit Functions
  - (a) Advise on the appointment of the Council's external auditor.
  - (b) Discuss with the external auditor the nature and scope of audit coverage, including value for money (VFM).
  - (c) Review external audit reports and annual audit letters, together with the management response, and make recommendations to the Executive.
  - (d) Examine any other concerns of the external auditors.
4. Internal Audit Functions
  - (a) Monitor the progress and performance of internal audit.



- (b) Review the internal audit annual plan.
- (c) Consider significant findings of internal audit reviews and investigations, together with management responses, and monitor implementation of agreed recommendations
- (d) Advise the Executive on the internal audit function, resourcing and standing within the Council.
- (e) Ensure co-ordination between internal and external auditors.
- (f) Consider the Audit Manager's annual report and comment annually on the adequacy and effectiveness of internal audit control systems within the Council.

#### 5. Risk Management Functions and Business Continuity Functions

- (a) Support and monitor the implementation and ongoing processes for identifying and managing key risks for the Council.
- (b) Ensure that effective and proper processes and procedures are in place to ensure business continuity of the Council.

#### 6. Internal Control Functions

- (a) Review the Annual Governance Statement, a statutory document, which explains the processes and procedures in place to enable the Council to carry out its functions effectively.
- (b) Monitor the Council's compliance with its own published standards and controls and recommend any necessary changes to the Financial Procedure Rules and the Contract Procedure Rules.

#### 7. Corporate Governance

- (a) Keep under review the Council's arrangements for corporate governance and propose any necessary actions to ensure compliance with best practice.
- (b) Keep under review corporate policies such as the Whistleblowing Policy and Anti-fraud Strategy.
- (c) Ensure that effective systems are in place to underpin the Council's processes and ensure the highest standards in respect of audit and corporate governance matters.
- (d) Maintain an overview of complaints handling and Ombudsman investigations.
- (e) To exercise the Council's functions in relation to the control of pollution or the management of air quality pursuant to the Pollution Prevention and Control Act 1999, Part IV of the Environment Act 1995, Part I of the Environmental Protection Act 1990, and the Clean Air Act 1993, including the determination of applications for variation of authorisations under sections 1031 and 1132 of the Environmental Protection Act 1990, and permits under the Regulation 17 of the Pollution Prevention and Control Regulations 2000, involving a substantial change.

#### 8. Reporting

To report to the Executive or to the Council, as appropriate, with findings and recommendations.

## **CHIEF OFFICER APPOINTMENTS COMMITTEE (7)**

### **4 LAB: 1 CON: 2 MICA**

Ex Officio Voting: Mayor, Deputy Mayor and relevant portfolio holder

Membership/Restrictions: The Committee to consist of at least one member of the Executive.

Appointment of the Chief Executive will either be approved by the full Council or by full Council following recommendation by the Appointments Committee

Chair: 2 nominations: Councillor Jackson, Thompson

Vice Chair: 1 nomination: Councillor Jackson

The Mayor: C Cooke

Deputy Mayor: P Storey

Members: Councillors Blades, Ewan, Lewis, Saunders, Smiles

Plus Relevant portfolio holder

Terms of Reference:

The Committee will have delegated powers to:

1. Shortlist, interview and make permanent appointments to the posts of Directors.
2. Shortlist, interview and make recommendations for the interim and permanent appointment of the Head of Paid Service; Chief Finance Officer and the Council's Monitoring Officer role, subject to no objections being submitted by the Executive. The appointment of the Head of Paid Service (Chief Executive) will be subject to Full Council approval.
3. Establish a Joint Appointment Panel to consider Joint Authority / Partner Organisation vacant posts at Director level and above. Comprising of up to 4 members of the Chief Officer Appointments Committee selected by Democratic Services on a post by post basis. The selection will be politically balanced where reasonably practicable. The Chair to be appointed at the joint meeting.
4. Interim appointments of Directors, for 6 months or less are delegated to the Head of Paid Service. Longer and permanent appointments to be reserved to the Chief Officer Appointments Committee.
5. To undertake disciplinary procedures in relation to statutory officer appointments: Head of Paid Service, Monitoring Officer and Chief Finance Officer.

6. To undertake disciplinary and/or dismissal procedures in relation to Chief Officers, other than the Head of Paid Service, Monitoring Officer, and Chief Finance Officer. Dismissal of the statutory officers is reserved to Full Council.
7. To consider grievances, submitted by Chief Officers, at stage 2 of the Council's grievance policy in circumstances where, in the opinion of the Monitoring Officer/Director of Legal and Governance, following consultation with the Head of Legal Services and Head of Human Resources, it would be prejudicial to the fair consideration of the grievance for it to be considered by an Executive Director or the Chief Executive.

## **CHIEF OFFICER APPOINTMENTS COMMITTEE – JOINT APPOINTMENT PANEL**

### **2 LAB: 1 MICA: 1 SPARE**

Comprising of up to 4 members of the Chief Officer Appointments Committee selected by Democratic Services on a post by post basis. The selection will be politically balanced where reasonably practicable.

The Chair to be appointed at the joint meeting.

Terms of Reference:

1. To consider Joint Authority/Partner Organisation vacant posts at Director level and above.

## **CONSTITUTION AND MEMBERS' DEVELOPMENT COMMITTEE (9)**

### **5 LAB: 1 CON: 2 MICA: 1 SPARE**

**Chair of Council**

**Vice-Chair of Council**

**Deputy Mayor**

**Chair of Overview and Scrutiny Board**

**Membership/Restrictions: Nil**

Chair: Chair of Council

Vice-Chair: Vice Chair of Council

Deputy Mayor: Councillor P Storey

Chair of Overview and Scrutiny Board: Chair of OSB

Members: Councillors Blades, Ewan, Hurst, Morrish, Rostron, Wilson, N Walker, Young

Terms of Reference:

1. To be responsible for reviewing and recommending to Council changes to the Constitution.
2. To be responsible for advising and making recommendations to the Council on any matter relating to civic and ceremonial functions of the Council.
3. To develop and review the Member Development Policy.

## **CORPORATE AFFAIRS COMMITTEE**

### **4 LAB: 1 CON: 2 MICA:**

Membership/Restrictions:	No Executive Members
Chair:	Chair of Council
Vice-Chair:	Councillor
Members:	Councillors Blades, Ewan, Coupe, Hussain, Rostron, Morrish, Wilson

Terms of Reference:

To have delegated powers to:

1. Deal with any matter, which is not an executive function and that has not been delegated to any other committee of the Council.
2. Consider any items of urgency that would require the approval of the Council, as determined by the Chief Executive in consultation with the Chair of the Council and the Leader of the Majority Group.

## **CORPORATE HEALTH AND SAFETY STEERING GROUP (10)**

### **5 LAB: 1 CON: 3 MICA: 1 SPARE (1 SEAT: Deputy Mayor)**

Quorum: 2 Elected Members plus 2 Trade Union representatives to be present

Membership/Restrictions:	Nil (Constitutionally this is not a Committee of the Council and is not a public meeting)
Chair:	1 nomination: Councillor Branson
Vice-Chair:	Staff Side

Members: Councillors Mayor Cooke, Cooper, Gavigan, Hubbard, Saunders, P Storey,  
3 vacancies

#### Purpose

To oversee health and safety performance within the Council and recommend appropriate improvement action.

#### Terms of Reference:

1. Promote a positive health and safety culture within Middlesbrough Council.
2. Monitor progress of health and safety performance, receiving reports from the corporate Health and Safety Committee as appropriate.
3. Be briefed on investigations into all reportable and other significant incidents and discuss the effectiveness of mitigation activity.
4. Consider the findings of relevant reports impacting upon health and safety within the Council, including reports provided by enforcing authorities.
5. Consider relevant health and safety matters raised by the Steering Group.
6. Report to full Council as appropriate.

### **YOU MATTER TO US - CORPORATE PARENTING BOARD (9) plus Ex-Officio Members and Ex-Officio Officers**

**5 LAB: 1 CON: 2 MICA: 1 SPARE**

#### **Deputy Mayor Chair of Overview and Scrutiny Board**

Membership/Restrictions: Nil

Chair: Mayor C Cooke

Vice-Chair: Councillor P Storey, Deputy Mayor

Members: Councillors Clynch, Jackson, Mason, McTigue, Nugent, Uddin  
2 vacancies

Ex-Officio Members: Deputy Mayor and Chair of Overview and Scrutiny Board

Ex-Officio Officers: Head of Paid Service  
Director of Children's Care  
Director of Education  
Director of Prevention and Partnership

#### Terms of Reference:

To be responsible for the Council's role as a Corporate Parent to those children and young people who are looked after and accommodated by the local authority, that responsibility to also include:

1. ensuring that the education, health, and social needs of children Looked After by the Authority are met;
2. developing effective corporate responses to fulfil the Authority's responsibilities as a corporate parent;
3. to implement changes to policy and practice, and inform service development in the context of corporate parenting;
4. the dissemination of information, concerned with its responsibilities associated with corporate parenting, to all elected Members and relevant staff; and
5. the implementation, maintenance, and review of this Council's 'Corporate Parenting and Strategy' document.

#### **LICENSING COMMITTEE (14)**

**7 LAB: 1 CON: 4 MICA: 1 LIB DEM: 1 MEIG:**

Membership/Restrictions:	No members of Planning and Development Committee
Chair:	2 nominations: Councillor Hill and Councillor Lewis
Vice-Chair:	1 nomination: Councillor Hill
Members:	Councillors J Cooke, Cooper, Dean, Gavigan, Jones, Kabuye, Livingstone, Mason, Romaine, Saunders, J Walker 1 vacancy

#### Terms of Reference:

1. To have delegated powers to exercise the functions of the Council in relation to all licensing functions except insofar as such functions are delegated to an officer.

#### **OVERVIEW AND SCRUTINY BOARD (15)**

**8 LAB: 1 CON: 4 MICA: 1 LIB DEM: 1 MIEG:**

**Includes Chairs of People and Place Scrutiny Panels**

**PLUS 4 Co-opted Members with voting rights\***

**PLUS up to 2 Added Non-Elected Members without voting rights**

Membership/Restrictions:	Cannot include members of the Executive
Chair:	2 nominations Councillor Blades and Councillor Saunders
Vice-Chair:	2 nominations Councillor Kabuye and Councillor Saunders
Members:	Councillors Branson, Banks, Clynch, Ewan, Hubbard, Lewis, McClintock, McTigue, Morrish, Smiles, J Walker, Wilson
Chairs of 2 Scrutiny Panels:	Councillors
Co-opted Members:	Parent Governor x 2 * Church of England * Roman Catholic Church*
Added Members:	Up to a maximum of 2 non-voting, non-elected Members whose term of office will be for the duration of any particular scrutiny investigation

Terms of Reference:

1. The Overview and Scrutiny Board will have delegated power to appoint and disband such scrutiny panels as it thinks fit, and if appropriate after receiving a report from a scrutiny panel, will exercise the following functions of the Council:-
  - (a) On behalf of the Council to scrutinise executive decisions.
  - (b) On behalf of the Council to scrutinise recommendations by the Executive to the Council.
  - (c) Following use of the Council's Call-in procedure to refer back executive decisions once only, PROVIDED that the decision in question shall not already have been actioned. References back must contain details of the Board's concerns together with any revisions proposed.
  - (d) To scrutinise the performance of Council services.
  - (e) To scrutinise statutory plans of the Council.
  - (f) To invite attendance by appropriate individuals to advise (as an 'expert witness') the Board in exercising its role. Such individuals will have expertise in the area subject to scrutiny; e.g. they may be a service user or a professional in the relevant discipline.
  - (g) To question members of the executive relating to the scrutiny of executive decisions and recommendations and the performance of Council services.
  - (h) To question chief officers, or any other officer after consultation with the chief officer, relating to the scrutiny of service performance and reports on which executive decisions are based.

- (i) To make recommendations to the Council on issues arising from scrutiny of executive decisions, recommendations and performance including for example recommendations that an area of Council policy should be reviewed. Such recommendations must be contained in a report which the executive will see, and have the opportunity to comment on, in draft form before it is finalised and submitted to Council.
- (j) To monitor compliance with audit, external inspectorate reports following their consideration and adoption by the Executive and Council.
- (k) To scrutinise and monitor matters relating to Council budgets, audit and resources issues.
- (l) To refer any significant internal control issues to the Audit Committee.
- (m) To review or scrutinise the decisions made, or other action taken, in connection with the discharge by the responsible authorities of their crime and disorder functions, and
- (n) To make reports or recommendations to the local authority with respect to the discharge of those functions.
- (o) To consider Councillor Calls for Action.

\* NB Church and Parent Governor Co-opted Members will exercise their vote only when the Board considers any education-related matters.

## **PEOPLE SCRUTINY PANEL (13)**

**7 LAB: 1 CON: 3 MICA: 1 LIB DEM: 1 MEIG:  
PLUS up to 2 Added Members without voting rights**

Membership/Restrictions:	Cannot include members of the Executive
Chair:	2 nominations: Councillor Clynch and Councillor Jackson
Vice-Chair:	2 nominations: Councillor Jackson and Councillor J Walker
Members:	Councillors Banks, Hurst, McClintock, McConnell, Nicholson, Nugent, Ryles, Tranter, S Platt, Wilson
Added Members:	Up to a maximum of 2 non-voting, non-elected members whose term of office will be for the duration of any particular scrutiny investigation
Co-opted Members:	Parent Governor x 2* Roman Catholic Church* Church of England *



Terms of Reference:

1. To make recommendations to the Overview and Scrutiny Board in respect of the scrutiny of all matters relating to adult social care, children's services and health including:
  - (a) Decisions made or actions taken in connection with the discharge of any of the Council's functions.
  - (b) Existing and proposed policies and strategies, including those of the Council and those produced at a national level.
  - (c) Service provision.
  - (d) Performance information.
  - (e) Any matters relating to Adult Social Care and Children's Services which affect the area or its inhabitants, including services provided by external organisations or bodies.
  - (f) To investigate and make recommendations to the Overview and Scrutiny Board in respect of the scrutiny of all matters relating to public health and health service provision, in line with the powers granted in the Health and Social Care Act 2012 and delegated by full Council.
  - (g) To be the statutory consultee, or jointly with other local authorities where appropriate, on any statutory consultations held by the local NHS in pursuance of the Health and Social Care Act 2012 in line with the delegation of such powers by full Council.

**PLACE SCRUTINY PANEL (13)**

**7 LAB: 1 CON: 3 MICA: 1 LIB DEM: 1 MIEG:  
PLUS up to 2 Added Members without voting rights**

Membership/Restrictions: Cannot include members of the Executive

Chair: 2 nominations: Councillor Branson and Councillor McCabe

Vice-Chair: 2 nominations: Councillor Banks and Councillor McCabe

Members: Councillors J Cooke, Cooper, Davison, Ewan, Hussain, Jackson, Romaine, Ryles, Mason, Livingstone

Added Members: Up to a maximum of 2 non-voting, non-elected members whose term of office will be for the duration of any particular scrutiny investigation

Terms of Reference:

1. To make recommendations to the Overview and Scrutiny Board in respect of the scrutiny of all matters relating to Regeneration and Environment including:
  - (a) Decisions made or actions taken in connection with the discharge of any of the Council's functions.
  - (b) Existing and proposed policies and strategies, including those of the Council and those produced at a national level.
  - (c) Service provision.
  - (d) Performance information.
  - (e) Any matters relating to Regeneration and Environment which affect the area or its inhabitants, including services provided by external organisations or bodies.

#### **LOCAL PLAN WORKING GROUP (4)**

**Executive Advisory Body - Need not be politically balanced**  
**Any other Ward Members, at the invitation of the Mayor or Chair of the Local Plan working group**

Mayor (C Cooke)  
 Executive Member for Regeneration (Councillor Furness)  
 Executive Member for Environment (Councillor Gavigan)  
 Executive Member for Finance and Governance (Councillor N Walker)

Membership/Restrictions: Working Group  
 Need not be politically balanced  
 Any other Ward Members, at the invitation of the Mayor or Chair of the Local Plan working group

Chair: Mayor C Cooke

Members: Councillors Furness, Gavigan, N Walker

Terms of Reference:

1. To guide the preparation of the Local Plan relating to changes to the planning system proposed in the Planning and Compulsory Purchase Bill, including associated changes in planning advice and guidance.

#### **PLANNING AND DEVELOPMENT COMMITTEE (10)**

**5 LAB: 1 CON: 3 MICA: 1 SPARE:**

Membership/Restrictions: No members of Licensing Committee

Chair: 3 nominations: Councillor Coupe, Councillor Morrish and Councillor Rostron

Vice-Chair: 2 nominations: Councillor Blades and Councillor Morrish

Members: Councillors Branson, McClintock, McTigue, Ryles, Thompson, Wilson

Terms of Reference:

To have delegated powers to exercise the powers of the Council to deal with all planning and development functions, except insofar as such functions are delegated to an officer.

### **STAFF APPEALS COMMITTEE (9)**

**5 LAB: 1 CON: 2 MICA: 1 SPARE**

Membership/ Restrictions: Chair and two other Members to be selected from the full Committee to sit at each panel meeting. Panel meetings need not be politically balanced. Should not have had any previous involvement with the matter under consideration.

Chair: 1 nomination Councillor Dean

Vice-Chair: Councillor

Members: Councillors Davison, Hill, Hurst, Jackson, Livingstone, Rostron, Romaine, Thompson

Terms of Reference:

To have delegated powers to hear relevant staff appeals.

### **STANDARDS COMMITTEE (9)**

**5 LAB: 1 CON: 2 MICA: 1 SPARE:**

**Plus, if required, 2 Parish Council representatives (1 Nunthorpe Parish Council and 1 Stainton and Thornton Parish Council)**

Membership/Restrictions: Appointed under the Localism Act 2011  
Cannot include the Elected Mayor and may not be chaired by an Executive Member

Chair: 1 nomination: Councillor Thompson

Vice Chair: Councillor

Members: Councillors Dean, Ewan, Lewis, Morrish, Romaine, Saunders, Smiles  
1 vacancy

Terms of Reference:

1. The Standards Committee is responsible for ensuring individual oversight of key issues that relate to ethics in Local Government.

The Standards Committee is also responsible for:

- (a) promoting and maintaining high standards of conduct by Members;
- (b) assisting Members and the Mayor to observe the Members' Code of Conduct;
- (c) advising the Council on the adoption or revision of the Members' Code of Conduct;
- (d) monitoring the operation of, and compliance with, the Members' Code of Conduct;
- (e) advising Members and the Mayor on matters relating to the Members' Code of Conduct;
- (f) arranging to train Members and the Mayor on matters relating to the Members' Code of Conduct;
- (g) considering reports relating to the conduct of Members which may be referred to it by the Council or Chief Officers, including issues relating to Members' interests and the maintenance and management of any relevant registers of interests;
- (h) receiving information from the Monitoring Officer on live complaints and the likely timelines for their investigation to be completed;
- (i) considering relevant reports referred by the Monitoring Officer and the Chief Finance Officer and making recommendations thereon to the Council as necessary;
- (j) granting dispensations to Members, Co-opted members and Parish Councillors and the Mayor from the requirements relating to declarations of interest. The Monitoring Officer may grant a dispensation where the matter is urgent and report it to the next available Standards Committee;
- (k) determining, after due investigation, allegations of breaches of the Members' Code of Conduct and the imposing of any relevant sanctions;
- (l) receiving references from the Corporate Affairs Committee regarding issues of attendance by Members at training on the Code of Conduct; and
- (n) discharging the above functions in relation to Parish Councils.

## **TEESSIDE PENSION FUND COMMITTEE (9)**

**5 LAB: 1 CON: 2 MICA: 1 SPARE**

Plus one Borough Council Member from Hartlepool, Redcar and Cleveland and Stockton on Tees Borough Councils.

A representative of the other scheme employers in the Teesside Pension Fund the accordance with procedures agreed by the Chief Finance Officer and Monitoring Officer.

Two representatives of the scheme members of the Teesside Pension Fund, appointed in accordance with procedures agreed by the Chief Finance Officer and Monitoring Officer.

Named substitutes are permitted providing they satisfy the knowledge and skills policy of the pension fund.

Voting rights are held by all members including the scheme member representatives as long as they are not employees of Middlesbrough Council.

Membership/Restrictions: Only a Middlesbrough Councillor may be the Chair and the Chair and the Vice Chair will be elected by members of Middlesbrough Council.

The representative members (for other scheme employers and scheme members), are appointed for a period of no more than six years and may be reappointed for further terms.

Councillors of the participating Councils will have a term of office to the next ordinary local government election following their appointment. They may be reappointed for further terms.

Chair: 2 nominations: Councillor Coupe and Councillor Kabuye

Vice-Chair: 1 nomination: Councillor Rostron

Members: Councillors Branson, Ewan, Furness, Hill, Jackson, Young

One voting representative from each of the following Borough Councils (Hartlepool, Redcar & Cleveland and Stockton).

One representative of the other scheme employers in the Teesside Pension Fund

Two representatives of the scheme members of the Teesside Pension Fund.

## **WORKS COUNCIL (10)**

**Deputy Mayor is Chair**  
**5 LAB: 1 CON: 3 MICA: 1 SPARE**

Membership/Restrictions: Nil (Constitutionally this is not a Committee of the Council and is not a public meeting)

Chair: Deputy Mayor - Councillor P Storey

Vice-Chair: Staff Side

Members: Councillors Branson, Cooper, Dean, Gavigan, Hubbard, Thompson, Wilson, Young  
1 vacancy

Terms of Reference:

1. To be an advisory body to the Council.
2. To establish regular consultation between elected members of the Council and the recognised trades unions on issues affecting the Council at a strategic level. As this is not a negotiating body, the rights of the trades unions to negotiate issues through the proper negotiating process are preserved.
3. To present resolutions for the Executive's consideration.
4. To discharge any functions specifically assigned to the Works Council.
5. To review annually the operation and performance of the Works Council, including setting and evaluating performance indicators.